

1. Application Process

1) Application period

Target Students	Application Period
Students entering Oct. 2025	Aug. 1 (Fri.) – Last day of admission procedure
Current students	Aug. 1 (Fri.) – Oct. 7 (Tue.)

*Application documents must be **postmarked by the last day of application period** and arrive **by 2 business days later**.

Late submissions will not be accepted.

*If you are entering in October 2025 and wish to apply for both admission fee and tuition fee exemptions, you must submit your application by the admission procedure deadline. However, if you are applying for tuition fee exemption only, you may submit it by the same deadline as current students (October 7, 2025).

*For those who will enter the doctoral course from the master's (professional) course in October, please make sure to submit a new application for the second half since the application for the first half will not be transferred to the second half.

2) How to get the Application form

Please download the application forms from the URL or QR Code. (Available after July 31)

<https://www.u-tokyo.ac.jp/en/prospective-students/exemptions.html>



3) Submission Method

Only postal applications are accepted.

When applying by post, please send the applications using registered mail “簡易書留郵便”.

We currently do not accept applications in person.

2. Important Precautions

- 1) Please understand that we carry out exemptions in a very severe budget. In particular, the possibility of getting admission fee exemption is considerably low. So please prepare the fees in advance. If you do not pay the admission fee by the designated date based on the result, you will lose your student status according to the rules.
- 2) For applicants outside Japan, please ask someone to act as a domestic proxy for the above mailing procedures. In this case, please also enclose a letter of proxy (form is available on our website.)
- 3) Applications submitted after the deadline will not be accepted whatever the reason. Please prepare the documents well in advance and apply as early as possible.

3. Notification of selection results

The result of the selection will be released around the middle of January through the UTokyo Academic affairs System (UTAS). If you cannot see the result on UTAS, please contact our team.

- If deferred payment is granted, the payment date will be extended until the end of February.

4. Application of Deferred payment

Once the application of exemptions is submitted, the payment of the relevant fee will be deferred until the results are determined (the middle of January).

If you need more deferment (until the end of February), please contact us by email.

The application period is the same for Deferred payment of admission fee as for admission fee exemption, and the application period for Deferred payment of tuition fee as for tuition fee exemption.

Contact Information

Tuition Fee Exemption Team of the Student Scholarship and Welfare Group

Email: syougaku.adm@gs.mail.u-tokyo.ac.jp

*Please make sure to include your full name, student ID number, and the name of your current (or prospective) faculty or graduate school in your message when contacting us.